



**Central Louisiana**  
Human Services District  
*Serving the Heart of Louisiana*

**Central La Human Services District – Board Meeting Minutes**  
**Office of Public Health Conference Room, Alexandria, La**  
**Thursday, February 9, 2017**

**Members Present:** Priscilla Jeansonne (Avoyelles Parish); Sondra Redmon (Catahoula Parish); Dr. Brenda Moore (Concordia); Ron Carr (LaSalle Parish); Bob Westmoreland (Vernon Parish); Dr. Charles Ugokwe (At-Large/Rapides Parish); Dr. Renata Pilatova (At-Large/Rapides); Dayna Davis (At-Large/Rapides Parish).

**Members Absent:**, Lavasso Monk (Rapides Parish), Vacant - (Grant Parish); Vacant - (Winn).

**Guests:** Michael DeCaire, Ph.D. (Executive Director), Karin Shrader (CFO); Crystal Hurt (HR Specialist), Chauncey Hardy (Prevention Program Monitor), Paxton Oliver (Director of DD Services), RoseMary Futrell.

<b>AGENDA ITEM</b>	<b>DISCUSSION / ACTION</b>
Call to Order	Bob Westmoreland called to order the meeting at 5:30 pm.
Opening Prayer and Pledge of Allegiance	Ron Carr led the prayer and the Pledge of Allegiance.
Quorum	8 of 11 board members personally present.
Read and Approve February 2017 Meeting Agenda Solicit Public Commit and Requests	Ron Carr/Dayna Davis moved /seconded to accept February 2017 agenda. Approved and motion carried.
Consent Agenda/Approval of Minutes	Brenda Moore/Sondra Redmon moved/seconded approval of January 2017 minutes. Approved with no changes and motion carried.
<b><i>DISTRICT REPORTS:</i></b>	
A. ED Monthly Report	Dr. DeCaire read his monthly Executive Director report to the board and public.
B. Financial Report	Karin Shrader reviewed the December, 2016 financial report with the Board and fielded questions. Sondra Redmon/Ron Carr moved/seconded to accept financial report; approved and motion carried.
<b><i>POLICY REVIEWS</i></b> <b><u>Executive Limitations:</u></b>	
A. II. D. Financial Condition and Activities	Michael presented and read the Executive Limitations report and allowed discussion. Bob asked the board members to fill out the Evaluation form for this policy and pass forward. He reviewed forms for any discussion. Ron Carr/Dayna Davis moved/seconded that the Executive Director is in compliance with this policy; approved and motion carried.

**BOARD BUSINESS**

A. Board Development/Training: Prevention Services

Prevention Service: Chauncey Hardy provided a reviewed a handout about Prevention Services and fielded questions.

B. Member Terms/Request to Governor and Parishes

Bob reviewed with the board members the handout provided that reflected the terms for each board member.  
Sondra Redmon's term ended August, 2016; she will continue and have the police jury reappoint her or find a replacement.  
Ron Carr's term ends April, 2017; he will report next month about his replacement.  
Lavasso Monk's term ends in May, 2017; Bob will speak to him and report next month about him being reappointed since he was absent this evening.  
Bob Westmoreland's term ends July, 2017; he has found a replacement and will contact the Vernon Parish Police Jury for this person to be appointed.  
Charles Ugokwe's term ended December, 2016; Bob stated he would like to continue for another 3 years. Bob will send a letter to the Governor's office requesting his reappointment.  
All other board members terms were in the future.

C. Annual By Laws Review

Ron Carr and Dr. Brenda Moore reviewed the By Laws and were in agreement no changes were needed at this time. Dayna Davis/Priscilla Jeansonne moved/seconded to accept the By Laws with the report; approved and motion carried.

D. Introduction of New Board Member: Randa Connor, Winn Parish

The Board voted to table this item to the March meeting since Ms. Connor was absent due to illness.

E. Orientation of New Board Member

The Board voted to table this item to the March meeting since Ms. Connor was absent due to illness.

F. Resignation of Board Member

Denise Pearson, Grant Parish, submitted her resignation from the board effective January 31, 2017. Ron Carr/Priscilla Jeansonne moved/seconded to accept the resignation; approved and motion carried.

G. Issuance of Waiver to Board Members

According to Policy III. J. Board Attendance, *In the event that any member of the Board: (i) is absent from three consecutive regularly scheduled meetings of the Board inclusive of the annual Board Retreat, or (ii) is absent from three regularly scheduled meetings of the Board in any period of 12 consecutive months, such member (the "Resigning Member") shall be deemed to have submitted his or her resignation as a member of the Board.* At the conclusion of the January, 2017 meeting, Bob Westmoreland and Renata Pilatova had missed 3 meetings within the last 12 months. After discussion between Bob (chair) and Charles (vice-chair), they elected to issue a waiver to both Bob and Renata for one of their absences. Sondra Redmon/Ron Carr moved/seconded to accept the waivers; approved and motion carried.

<p>H. Executive Director Evaluation 2017</p>	<p>Evaluation committee met today to review the Executive Director's performance for 2016. The report will be emailed to the board members 14 days prior to the March Retreat/Board Meeting.</p>
<p><b><i>Questions/Comments as Solicited</i></b></p>	<p>Dayna Davis informed the board and public the Families Helping Families still have pediatric and adult wheelchairs available.</p>
<p><b><i>NEXT MONTH</i></b></p>	<p>A. Board – ED Linkage  1. Global Linkage  2. Unity of Control  The Board voted to table these (2) items to the April meeting.</p> <p>B. Annual Retreat and Monthly Board meeting</p> <p>C. Executive Director Performance Evaluation completion</p>
<p><b><i>Announcements</i></b></p>	<p>Next Meeting: Wednesday, March 15<sup>th</sup>. Annual Retreat followed by monthly board meeting.  Some board members asked for this date to possibly be moved to another date. (Monday, 3/13). Bob stated he would look into the date change and report back to all board members.</p>
<p><b><i>Adjournment</i></b></p>	<p>Ron Carr/Sondra Redmon moved/seconded adjournment at 7:09 pm; approved and motion carried.</p>